



**FORGING INDUSTRY EDUCATIONAL
& RESEARCH FOUNDATION**

**Grant Policies
&
Application Guidelines**

Project _____

Date _____

Organization/Initiative _____

Federal ID # _____

Phone _____ Fax _____

Email _____

Contact Name/Title _____

Forging Industry Educational & Research Foundation
1111 Superior Avenue, Suite 615
Cleveland, OH 44114
Phone: 216.781.5040 Fax: 216.781.0102
info@forgings.org www.forgings.org

Requests for Funding

To apply for a grant from Forging Industry Educational & Research Foundation, send your grant proposal to:

Karen S. Lewis
Executive Director
Forging Industry Educational & Research Foundation
1111 Superior Avenue, Suite 615
Cleveland, OH 44114
info@forgings.org

Your grant request must include all of the following information:

1. Please state your organization's mission:
2. Describe in detail the proposed project.
3. What results will be generated and how will these benefit and used by forging companies?

Terms and Conditions

Awards

Education grants may not be used to purchase equipment.

Up to ten percent (10%) of the total direct cost may be allocated for administrative expenses in lieu of indirect costs.

Grants will normally be made to organizations and not to individuals. All printed materials produced as part of the proposal or project will acknowledge FIERF by including the statement "Funding in whole or in part by the Forging Industry Educational & Research Foundation".

Payment

The Foundation normally operates on a reimbursement basis. Upon approval of the grant, the Foundation will encumber sufficient funds to cover the funding request. Reimbursement of the actual costs and disbursements as originally agreed upon in the grant award and budget schedule will be made to the grantee organization on a quarterly basis.

Requests for reimbursement must include:

- ◆ A progress or the final report
- ◆ An invoice with 1) actual expenses, 2) matching funds, 3) payment request, 4) grant balance.

Progress Reports

A progress report of grant activities, implementation and results must be submitted to the Foundation along with the request for a progress payment. The report must document the grant activities and accomplishments related to the reimbursement request. The report must comply with any special requirements included in the award document.

Final Report

The final report of grant activities, implementation and results must be submitted to the Foundation in order to be eligible for the final payment. The report is due by the date specified in the proposal or award or 3 months after the completion of the project. The report must document the results of the grant activities as related to the goals and objects included in the proposal. A copy of the materials developed as a result of the grant must be included in the final report.